## 12. Social media

## Main points:

We sometimes contact people through social media. If this is something important we might need to keep the person's details.

Sometimes we contact people on social media like Twitter and Facebook.





We look at all this information and decide how we use it.

If you send a message or talk about us on social media, we will send a reply if we think we need to. If it is something important, we may need to keep some information about it in our files.





Sometimes we might share comments you have sent us on social media.