

## 2. What Merton CIL has to do under the GDPR

Main points:

GDPR is a law that we have to follow.

It tells us how we have to look after information about you. It says we have to tell you about any information we have about you.

GDPR says we have to tell you about the information we have about you and



- how we keep it





- what we do with it



- when we will share it with other people



- what your rights are.



Under GDPR, Merton CIL is seen as being in charge of the personal information we have about you and making sure it is kept safe and private.

Our contact details are:

Merton Centre for Independent Living (Merton CIL), Wandle Valley Resource Centre, Church Road, Mitcham, Surrey, CR4 3BE.



Email: [info@mertoncil.org.uk](mailto:info@mertoncil.org.uk)

Telephone: 020 3397 3119



Merton CIL is a charity and is run by a **board of directors or trustees.**

**Board of Directors or Trustees:** this means the group of people who are in charge of the organisation. They make the rules about a charity works and what it does.

The board makes the rules about how we look after the information we have about you.





Merton CIL's chief executive makes sure that we follow all these rules. The chief executive is the 'data protection officer' for the organisation

We started using this Privacy Notice from 25 May 2018.



We can change or update it at any time.

We last checked it in July 2019.

